



**STANGROUND
ACADEMY**



**Standards, expectations,
consequences and support**
**Important information for staff,
students, parents and carers**

March 2019

Introduction

At Stanground Academy we have high expectations of all our students and believe in enforcing traditional basic standards of uniform, presentation and respect rigorously and consistently. This ensures we create a positive climate for learning in which every student can reach their full potential. Our Academy is a calm, orderly and purposeful environment where students enjoy their learning, make good progress and feel safe.

We aim to support students in becoming responsible, independent and resilient individuals who have a range of skills which will serve them well in their future lives.

This booklet describes our basic expectations and outlines the consequences given, and support offered, to students.

Uniform and presentation

At Stanground Academy we enforce our uniform policy rigorously. We believe that wearing our distinctive uniform gives our students a sense of belonging, helps foster pride in the Academy and stops students coming to school in inappropriate clothing or footwear.

Sixth form students do not have a uniform, but are expected to wear business dress.

Our students are our ambassadors in the community. Therefore, we expect students to wear full uniform when travelling to and from the Academy, at all Academy functions, on extra-curricular visits and when taking part in sports events.

To aid in the creation of a professional learning environment, we insist students only wear one small stud in each ear. Nose-studs and other facial jewellery are not acceptable. Retainers and stretchers of any kind are not permitted. Finally, nail varnish and make-up are not allowed.

Hairstyles should not be excessive and should have a natural colour/ tone. Exaggerated cuts of any shape or design are not acceptable.

For their own safety and that of fellow students in science, design and technology, physical education and the performing arts, acrylic nails should not be worn on the Academy site.

Uniform for years 7 – 11:

- an Academy tie with a traditional white shirt which has a fastened top button and is long enough to remain tucked into trousers or a skirt
- black trousers or skirt. Jeans, cords, hipster, short/ cut-off and tight-fitting trousers are not appropriate. As a rule of thumb, trousers and skirts should be modest; skirts should be no shorter than knee length
- an Academy pullover (purple for years 7 and 8 and black for years 9, 10 and 11), with the Academy logo
- black leather or leather-style shoes that can be polished, with a flat sole and a heel no greater than 2cm in height. No boots or trainers, or trainer-style shoes, are allowed
- a warm coat for the journey to and from the Academy. Denim coats, hoodies (with or without a zip), body-warmer-style coats, tracksuit tops, cardigans and caps are not allowed
- a suitable rucksack-type bag which is large enough to carry all equipment. Handbags are not allowed

Physical education kit for years 7 – 11

- black tracksuit bottoms
- black short-sleeved sports t-shirt with purple panels and the Academy logo
- black long-sleeved reversible sports shirt with purple panels and the Academy logo
- black plain shorts or leggings for girls
- suitable trainers or other sports footwear
- suitable swimming costume (bikinis are not acceptable)

Electrical items, such as mobile phones and headphones should not be seen or used on the Academy site. If seen, these will be confiscated by staff and parents may be asked to collect them.

Incorrect uniform

Students that come into the Academy not wearing the correct uniform may be isolated until it can be corrected. In the first instance, students lose their break and lunch and parents will be contacted. Thereafter, students may be sent home to correct the uniform and return to the Academy with it corrected. Only medical notes will be accepted for agreed exceptions to our uniform expectations.

Summary

Further information can be found at **stangroundacademy.org/uniform**.

The Principal's decision regarding all uniform and presentation issues is binding and final.

The Academy makes every effort to safeguard the possessions of students on site. However, students and parents should be aware that personal items are brought into the Academy at the owner's risk and that the Academy accepts no responsibility or liability for any loss. This includes, but is not restricted to, jewellery, mobiles phones, electronic equipment and bicycles.

Behaviour

It is important that students and parents are aware of the Stanground Academy's high expectations for student conduct. Below is the code of conduct for the Academy.

Students are to

- respect all other people, regardless of race, culture, gender, sexuality and religion
- behave in a quiet, polite and orderly manner
- follow the instructions of all staff
- knock at classroom doors before entering
- wear the full Academy uniform correctly
- be punctual to the Academy and to lessons using the appropriate entrances and stairways
- walk sensibly in corridors and stairways on the left in single file
- line up calmly for lessons in preparation for entering the classroom
- remove outer clothing (eg scarves, coats, gloves) on entering classrooms
- leave lessons only when directed by a member of staff
- hand in all work on time
- have the correct equipment and bring their Academy planner every day
- look after Academy property
- be clean and tidy at all times
- work to the best of their ability during lessons
- bring in notes explaining absence from the Academy on the day of return

Students must not

- use bad language or swear anywhere on the Academy site
- smoke on or near the Academy site or on the way to or from the Academy
- write on desks, walls or the Academy fabric
- show intimidating or discriminatory behaviour (physically, verbally or otherwise)
- leave classrooms without permission
- eat or drink during lessons or in corridors (except water, when permitted by the teacher)
- run along the corridors or on the stairways
- interfere with other students' work either physically or verbally
- steal Academy property or that of other students
- chew gum at any time
- access other students' files on the Academy's computer network
- bring any prohibited items into the Academy that could risk the health and safety of other students or adults eg drug or alcohol related substances or apparatus or any item that could be used as a weapon. Failure to adhere to this rule may result in permanent exclusion

Recognising positive behaviours and contributions

At Stanground Academy we recognise and celebrate the hard work and achievements of our students. We reward effort, contribution, progress and achievement, consideration for others, good manners, community spirit and those students that go the extra mile.

Behaviour consequences

At Stanground Academy we work diligently to help students behave well. We communicate regularly with parents and always provide support to overcome barriers to good behaviour.

Poor behaviour will not be tolerated and the Academy uses a range of measures and sanctions to deal with this including:

- removal of privileges
- department, year group and senior leadership team detentions
- report cards
- internal exclusion and isolation
- alternative Academy day
- internal exclusion or alternative Academy day at another school
- alternative school provision
- in extreme circumstances, fixed-term or permanent exclusion

Detentions

Students may be given break, lunch or after-school detentions as a member of staff sees fit in order to correct poor behaviour or poor approach to learning. In the case of after-school detentions, staff will contact home in advance to communicate the date and duration of the detention. After-school detentions may be set for the same day. Break and/ or lunchtime detentions may be set for up to 20 minutes.

Reports and praise cards

Students may be put on report for punctuality, truancy or behaviour. Alternatively, a student can also be given a praise card to support their approach to learning in lessons.

Removal from lessons

Teachers will employ a variety of techniques in order to correct low-level behaviour issues in lessons. These include (where appropriate): reminders, warnings, a change of seat, a brief time-out of the lesson and notes in the planner.

Students that continually exhibit poor behaviour in lessons despite these opportunities or exhibit extreme poor behaviour may be removed from lessons and are picked up by senior leaders on call.

After being removed, the student is placed with another member of staff for supervision. This could mean they need to sit with a class of another year group.

The Academy believes that where the relationship in the lesson has broken down and a student has had to be removed, that it is necessary to repair the relationship before the next lesson. Students that have been removed are required to attend a short restorative conversation with the teacher at an appropriate time (normally at the end of the day). The teacher will contact home to discuss the reasons for the removal. Students that do not attend their restorative meeting may not be allowed back in the lesson until it has happened. Parents will be contacted by the teacher and informed if this is the case.

Students that have been removed from more than one lesson in a day are isolated for the rest of the day. Repeated removal from lessons over a few days may result in parents being invited in and other consequences being applied.

Praising our students

At Stanground Academy we recognise and celebrate the hard work and achievements of our students. We reward effort, contribution, progress and achievement, consideration for others, good manners, community spirit and those students that go the extra mile.

Every lesson teaching staff will identify students that are working positively and acknowledge this by letting them know and recording the reason on the student's school record. The number of positive notes a student has received can be a criterion for other rewards.

Each week, every member of teaching staff identifies a single student to praise via a postcard home for their work and approach that week. The postcards highlight the reason and are given to students to take home.

Every half term, students whose attendance, behaviour or work has been the best are selected to attend a celebration event. The exact criteria are different each half term to give all students that chance to be selected. Students are invited to film events and given treats with the year team and senior leaders to reward their success.

Character Cards

At Stanground Academy we recognise the importance of students developing personal and interpersonal skills and capabilities and that these can underpin success in all aspects of life. Developing personal capabilities means creating opportunities for students to experiment with ideas, take initiative, learn from mistakes, work collaboratively and become more self-directed in their learning.

Our character development curriculum aims to develop key characteristics in all aspects of a student's school experience ranging from learning opportunities in

lessons to extra-curricular activities. All students are given opportunities throughout their school career to develop these characteristics and will receive reward and recognition when milestones are achieved.

Behaviour support

Those students that require extra help in regularly meeting the Academy's standards and expectations are supported by our behaviour mentoring team. These students are referred either for weekly one-to-one mentoring sessions, a short-term placement in our after-school provision or up to six-week placement in our on-site alternative provision before reintegration back into mainstream education.

Pastoral support

At Stanground Academy we believe in working closely with parents to ensure that each and every student receives the support they need to enable them to get the most out of their time with us. We aim to support students academically, personally and emotionally. Our pastoral system is structured in such a way to enable us to offer targeted support effectively and in a timely manner.

Each year group is led by a head of year who is assisted by a deputy head of year. The head of year is a teacher who leads a team of year group tutors. Tutors meet with their tutor group every day and are the first and key provider of student support. The head of year has responsibility for the year group on a day-to-day basis, monitoring all aspects of a student's experience including attendance, behaviour and academic progress. The deputy head of year is a non-teaching member of staff who assists the head of year in their duties and deputises for them in their absence. If you have any concerns or questions regarding your child's welfare or conduct they should be addressed to the tutor or year office in the first instance.

Please bear in mind that when you call, staff may be teaching and are unlikely to be able to talk to you or meet you immediately. Please make an appointment if you need to meet with anyone from the year team or use the dedicated year team email address (see back page).

We have worked hard to provide many avenues of support for our students and we are able to access many agencies to provide the right services. We have trained behaviour mentors in our team and a school nurse to offer additional support in the Academy. We also work with students to offer support with self-esteem and confidence.

Anti-bullying

Bullying is when a person or a group deliberately and systematically intends to cause someone else to feel hurt, distressed, threatened or humiliated.

Bullying is not acceptable.

- We want everyone at the Academy to feel safe and secure
- We believe no one should be bullied in any way
- Verbal abuse of another student is bullying
- A physical attack on a student is bullying
- Sending abusive or threatening messages by text or on social media is bullying
- All of us must make sure bullies never win

If you, or someone you know is being bullied:

- take action - watching and doing nothing supports the bully
- students should tell a member of staff or a member of their family immediately

Bullying cannot be dealt with alone.

- Students should talk to a teacher, their tutor, their head of year, their parents or one of the senior leadership team
- Students must not give in to demands for money, sweets or anything else
- Students must not try to buy the bully off with sweets or other presents
- Students can use the Sharp system to report it online
stangroundacademy.thesharpsystem.com

Together we can and will stop bullying.



Safeguarding and child protection

At Stanground Academy we take the welfare of our students seriously. Should you or your child have any concerns about the welfare of any student please contact one of the Academy's designated child protection officers.



(Left to right)

Mr M Tee – Special education needs coordinator (Senco)

Mrs J Baines – Safeguarding officer

Mr D Worstead – Assistant Principal/ safeguarding lead

Mrs W Gooding – Deputy Principal/ safeguarding officer

Mrs R DePaola – Attendance officer/ safeguarding officer

The home/ Academy agreement

Parents - we will

- ensure that our child attends the Academy regularly, on time and properly equipped
- inform the Academy of any concerns or problems that might affect our child's work, behaviour or attendance
- support the Academy policies on behaviour, dress and appearance
- support homework and encourage other home-learning opportunities
- attend parents' evenings and contribute to other discussions about our child's progress
- take an active interest in life at the Stanground Academy and the part your child plays in it
- refrain from using social media to air any issues or concerns I/ we may have with the Academy and will contact the Academy in the first instance.

Stanground Academy - we will

- provide a safe, caring and stimulating environment for your child
- ensure your child achieves their potential as a valued member of the Academy community
- provide a balanced and technologically-focused curriculum and meet your child's individual needs
- encourage your child to achieve high standards of work and behaviour, through building good relationships and developing a sense of responsibility
- keep you informed about Academy matters and about your child's progress in particular
- promote a wide range of extra-curricular activities
- be open and welcoming at all times
- offer opportunities for you to become involved in the life of the Academy

Student - I will

- attend the Academy regularly and on time
- bring all the equipment I need every day and a suitable rucksack in which to keep it
- wear the full Academy uniform and be tidy in appearance
- complete all classwork and homework to the best of my ability
- be polite and courteous to others and do as my teachers tell me
- respect the feelings, views and property of others in the Academy
- help to keep the Academy free from litter, graffiti and vandalism
- respect the Academy's computer network

Contact us



Stanground Academy
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01733 821430



Transition2019@stangroundacademy.org



@StangroundAcad

Head of Year and Deputy Head of Year details

Year 7	Mr Hayes and Mrs Hurford	Year7@stangroundacademy.org
Year 8	Mrs Wade and Ms Catton	Year8@stangroundacademy.org
Year 9	Mrs Maddison and Ms Todd	Year9@stangroundacademy.org
Year 10	Mrs Lowe/ Mrs Campbell and Mrs Goodale	Year10@stangroundacademy.org
Year 11	Mr Butterworth and Miss O'Donnell	Year11@stangroundacademy.org

Senior Leadership Lead on Child Protection

Mr D Worstead

Attendance Officer

Mrs R De Paola

Safeguarding Officer

Mrs J Baines